Find your assigned training

What's on My Training Dashboard and how to open a course.

For: Employees · Updated November 17, 2026 · https://hipaacertify.com/support/article/employee-dashboard

After you sign in, you land on **My Training Dashboard**.

What you'll see

- **Total Assigned**, **Completed**, **In Progress** and **Overdue** counts
- **Active Trainings**: courses to do, sorted by due date. Each shows **Due:** and an **OVERDUE** badge if it's late.
- **Completed Trainings**: finished courses, each with **View Certificate**

Click the button on a course to open it. The course page shows how many sections you've finished and which one is next.

Top menu

- **My Trainings**: this dashboard
- **Certificates**: all your certificates. See View, print or save your certificate.
- **Logout**

Nothing listed?

All caught up! means you have nothing to do right now. If you expected training, your administrator may not have assigned it yet. Ask them to check.

> **TIP**
>
> Training emails link to your organization's sign-in page. Bookmark that page so you can come back any time.

Downloaded Nov 17, 2026 — check the link above for the latest version.