Create your organization account

Sign up for an organization account, verify your email address, and what happens next.

For: Administrators · Updated November 24, 2026 · https://hipaacertify.com/support/article/create-organization-account

An organization account lets you add employees, assign training and download compliance reports. If you only need training for yourself, see Buy an individual training course instead.

Sign up

1. Go to **hipaacertify.com/register**.
2. Click **Organization** at the top of the form. (The page opens on the Individual option.)
3. Enter your **Organization Name**, **Your Name**, **Email Address** and a **Password** of at least 8 characters, then confirm the password.
4. Complete the security check and click **Create Organization Account**.

You'll see a **Check Your Email** page.

Verify your email address

1. Open the email from HIPAA Certify with the subject **Verify Your Email - HIPAA Certify**.
2. Click **Verify Email Address**.

You're signed in and taken to your dashboard, then to **Billing** to choose a plan. You'll also get a welcome email that includes your organization's login URL.

> **IMPORTANT**
> The verification link works for **24 hours**. Accounts that aren't verified are removed automatically after that, and you'll need to register again. You can use the same email address.

What's next

- Choose a plan
- Follow the quick-start checklist

Didn't get the email? See Verification email didn't arrive or the link doesn't work.

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Need more help? Visit https://hipaacertify.com/support or contact us at https://hipaacertify.com/contact.

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