

Help Center / Getting started

Create your organization account

Sign up for an organization account, verify your email address, and what happens next.

For: Administrators · Updated October 28, 2026 · <https://hipaacertify.com/support/article/create-organization-account>

An organization account lets you add employees, assign training and download compliance reports. If you only need training for yourself, see [Buy an individual training course](#) instead.

Sign up

1. Go to hipaacertify.com/register.
2. Click [Organization](#) at the top of the form. (The page opens on the Individual option.)
3. Enter your **Organization Name**, **Your Name**, **Email Address** and a **Password** of at least 8 characters, then confirm the password.
4. Complete the security check and click [Create Organization Account](#).

You'll see a **Check Your Email** page.

Verify your email address

1. Open the email from HIPAA Certify with the subject **Verify Your Email - HIPAA Certify**.
2. Click [Verify Email Address](#).

You're signed in and taken to your dashboard, then to [Billing](#) to choose a plan. You'll also get a welcome email that includes your organization's login URL.

IMPORTANT

The verification link works for **24 hours**. Accounts that aren't verified are removed automatically after that, and you'll need to register again. You can use the same email address.

What's next

- [Choose a plan](#)
- [Follow the quick-start checklist](#)

Didn't get the email? See [Verification email didn't arrive or the link doesn't work](#).

Need more help? Visit <https://hipaacertify.com/support> or contact us at <https://hipaacertify.com/contact>.